

# Fundraising Sales Completion Form

Noble Local School District  
 20977 Zep Road East  
 Sarahsville, Ohio 43779  
 Phone: 740.732.2084  
 Fax: 740.732.7669  
 www.gozeps.org

Final Sales Report

At the conclusion of your fundraising activity, this final report must be completed and forwarded to the building principal. Please remember to keep an electronic version of this completed report for your files.

School:  Organization:

Approved Activity/Fundraising Event:

Start Date:  End Date:

Actual Deposits:		
Date	Amount	Receipt #
<b>Total Deposits</b>		

Actual Product Sales:		
# Items	Price Per Item	Total
<b>Total Sales</b>		

Comments (if total sales do not equal total deposits, explain why in the space provided below):

Actual Expenditures:					
Date	Vendor	Items Purchased	PO#	Check #	Amount
<b>Total Expenditures</b>					

Fundraiser Total Deposits:	
Fundraiser Total Expenditures:	
Fundraiser Total Profit:	

Activity Sponsor

Principal Approval

Treasurer Review