

******Due by May 25, 2018**

To: Trena Rice, Noble Local School District, Treasurer/CFO

In accordance with the negotiated agreement between Noble Local School District Board of Education and the Noble Local Classroom Teachers Association, section 12.12A/Noble Local Support Association, section 29.6B, I wish to roll-over one 2017-18 unused personal day. I understand that I may accumulate up to a maximum of 5 days of personal leave.

Thank you,

(signature of employee)

(printed name of employee)

(date)