The participating boards of education believe that students should, under certain prescribed circumstances, benefit from an interdistrict open enrollment policy. Guidelines for the transfer of students, based upon policy established by the school board are listed below. These guidelines are intended to be consistent with the O.R.C. Participating districts with Noble Local School District include residents from any school district eligible by law.

1. Any application for an interdistrict transfer must be submitted to the Superintendent's Office of the student's intended district of enrollment between the April 1 and June 15. Applications will be acted upon by June 30. Parents must indicate acceptance of transfer on or before July 15. One application must be submitted each year for each student who requests an interdistrict transfer. The receiving district reserves the right to assign the building where appropriate.

2. Interdistrict transfer will be permitted if the enrollment of the grade level, class level, and building level, being requested at the receiving district, does not exceed the following: (enrollment limits for grade levels may change each year)

### Grade School

<table>
<thead>
<tr>
<th>Grade</th>
<th>Class Level</th>
<th>Enrollment Limit</th>
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<tbody>
<tr>
<td>K</td>
<td>SES</td>
<td>TO BE DETERMINE IN MAY</td>
</tr>
<tr>
<td>1</td>
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<td>SES</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>SES</td>
<td></td>
</tr>
</tbody>
</table>
CLASS SIZE TO BE ESTABLISHED ANNUALLY BY THE BOARD OF EDUCATION
The enrollment figures are for open enrollment guidelines and are not caps set for district class sizes, grade levels, or for native students residing in the district.

3. No student, once accepted by the receiving district, displaced during the year of acceptance should enrollment exceed the limits stated above. The administration will determine building assignment, and there is no guarantee that the building assignment (elementary) will prevail in subsequent years.

4. Enrollment in a special program, i.e. gifted, learning disabilities and developmentally handicapped, severe behavioral handicapped etc. will dictate which building a student must attend, as the units may be cooperative among several districts and may not be housed in the child’s district of residence.
   Acceptance into a special program will follow established guidelines. Enrollment limits apply for special education units.

5. Students with handicapping conditions may be rejected for interdistrict transfer if the services described in the student’s Individual Education Plan (IEP) are not available in the receiving district’s schools. Enrollment limits per special education units shall not be exceeded. The Superintendent will determine eligible program.

6. Districts are not required to institute any special education programs to serve transfer students.

7. Ohio High School Athletic Association eligibility guidelines will be in effect. (To participate in Athletics, a student athlete must obtain a release from their home Board of Education.) See OHSAA Guidelines.

8. Students with discipline problems may be rejected for interdistrict transfer only if they have been suspended or expelled by the sending district for ten (10) days or more in the current term or school year application is made.

9. Applicants shall be considered on a first-come, first-serve basis, annually, with an assurance that native students and tuition students will not be displaced and participants in the previous year’s program will be given preference. Enrollment levels will determine annual approval (i.e. approval one year does not guarantee approval in the future.)
10. If a student was denied open enrollment prior to June 30, and if an opening occurs in a grade level or course for any reason, from the time school opens until September 30, or two weeks prior to the beginning of the second semester, the student who was next on the list will be notified of the opening.

11. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.

J 2. Participating districts will accept no responsibility for the transportation of students to other districts, unless it is deemed practical by the administration.

School transportation may be provided (if there is room on the bus) for students within the limits of Noble Local School District. Parents/guardians are responsible for transporting students to designated pick-up points in the district; however, students whose families income is below the federal poverty line may be reimbursed an amount equal to the reasonable cost of transportation for providing the transportation from the home to the designated pick-up point.

13. All approved transfers are in effect for the entire school year. The policy may be discontinued at the discretion of the participating boards of education.

14. Applications received after the designated dates will be considered on an individual basis.

NLSD: February, 2020

Noble Local Schools

RETURN TO: Office of the Superintendent

20977 Zep Road East
Sarahsville, Ohio 43779
(740)732-2084

DATE: _____________________

Name of Student: ________________________________ Ethnicity: ________________________________

Date of Birth: ________________ Birth City: ________________ Sex M F Social Security #: ________________________________

Parent/Guardian Name: ____________________________________________________________________________

Mother's Maiden Name: ________________________________
Address: ______________________________________________________

Home Phone: ____________________________________________________

Work Phone: ____________________________________________________

Grade Level Next School Year (2020 – 2021) _______________

Sibling(s)/Grade(s):__________________________________________________________

School District of Residence____________________________________________________

If wanting to enroll for specific high school courses or special classes, please list:

Is student enrolled in any special education or tutorial programs? ______ Yes    ______ No

Reason for Transfer: _______________________________________________________

Transportation is not guaranteed for students accepted under interdistrict open enrollment. Are you able to provide transportation if the district cannot transport your child to the requested school? ______ Yes           ______ No

Has the student been suspended or expelled from school for 10 or more consecutive days this present school year? ______ Yes ______ No

I have read and understand this policy, and my signature authorizes the district to receive and review the student’s records. False information on this application may be grounds for denial of participation.

______________________________________________  Parent/Guardian Signature

Application must be received by the Superintendent between April 1 and June 15 each year, for consideration for the following school year and must be submitted annually. Requests will be acted upon by June 30 and parents will be notified by mail.

(FOR OFFICE USE ONLY)
Date Received:   /   / 20   Received by: ___________________________   Approved by: ___________________________
Rejected by: ___________________________
Reason: _______________________________________________________
No student shall be denied admission to the Noble Local School District or to a particular course of instructional program or otherwise discriminated against for reason of race, color, national origin, sex, handicap, or any other basis of unlawful discrimination.

Noble Local School District Parent
Agreement to an Interdistrict Open Enrollment

We have been properly informed that our child is to be enrolled in a school we have selected in an adjacent district and agree to the following conditions.

1. Our child may need to be transferred back to his/her home school at the end of this school year, if the maximum number of enrollments in the classroom or program s/he is attending became filled by students of that school district or by tuition students for the 2020-21 school year.

2. If our child should require special education services or a reasonable accommodation for a Section 504 disability, s/he may be transferred back to a school in this district or to a school in that district that currently provides such services or can make the accommodation, if the school s/he is attending is not providing the services or cannot make the reasonable accommodation.

3. We (parents) shall provide the transportation for our child either to the school or to the school s/he will be attending or to a school bus stop within that school district. Please fill out and return the transportation form included in this mailing (this form only needs to be filled out for new open enrollment students.)

4. If your child attended Noble Local last year as an open enrollment student, you should contact your child's home school and let them know that they will continue to attend Noble Local as an open enrollment student.

5. If your child has been selected to attend Noble Local as a first time open enrollment student, you will need to bring your child in to the school office to register them and notify the home school to withdraw them and release their records to Noble Local.

6. If your child was attending Noble Local, this past year and you moved outside the district during the school year (or are going to be moving during the summer) you should notify your district of residence school office to let them know your child will be an open enrollment student at Noble Local.
7. **Please sign and return this form, no later than July 15, 2020,** to the address on the bottom of your acceptance letter, along with the transportation information form that is included (if you are a new open enrollment student).

The return of this parent agreement form is your commitment to send your child to the Noble Local School District for the 2020-21 school year.

_____________________________________________
Student(s) Name(s)

_____________________________________________
Parents Signature / Date